

TWIN OAKS PARK COMMITTEE MEETING  
AT  
VILLAGE HALL, 1190 MERAMEC STATION ROAD, SUITE, 204  
TWIN OAKS, MISSOURI  
AUGUST 13, 2009, 7 PM

AGENDA

1. Call to Order
2. Review of July 9, 2009 Meeting Minutes
3. Park Related Board Actions-Mid-year Transfers/Budget Considerations
4. Playground Safety Report/Design
5. Sealing Park Benches
6. Input for Park Improvements-Surveys/Public Forum Discussion
7. Pricing for plantings by Handicap Signs and Bike Rack
8. Events Update-Family Fun Day and USO Dance
9. Progress Report on Rose Garden Improvements
10. Bruce Vawter Invoicing
11. Potpourri
12. Closed Committee Session
13. Adjournment

PLEASE NOTE;  
ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS SHOULD  
CONTACT THE VILLAGE OFFICE PRIOR TO MEETING.  
(636-225-7873)

**Park Committee Minutes**  
**August 13, 2009**

**Meeting called to order** at 7:02 pm. Roll Call showed that all members were present with the exception of Member Kennedy.

**Minutes**-Chairman Eisenhower agreed to postpone the review of the July meeting minutes until the September meeting, at which time both the July and August minutes would be reviewed for approval.

**Park Related Board Actions**-Trustee Dresner stated that MODOT was reviewing the Village's application for acquiring the property between 50 Crescent and Twin Oaks Court at their August 20 meeting and AT&T workers are installing new cabling and other equipment into the cabinet in the flag pole area.

**Mid-Year Transfers**-Chairman Eisenhower stated that she, Trustee Dresner and Administrator Yahl met to discuss the proposed mid-year transfers and agreed to make changes to the amount to be transferred. Administrator Yahl reviewed the new transfers to be recommended to the Board of Trustees for approval and all agreed and were comfortable with the new proposal.

Chairman Eisenhower went over the e-mail sent to her by resident Cheryl Stahl and her response to her. Trustee Whitmore gave the Committee background on what the Village has offered to do, but Ms. Stahl was not content with the options presented. Chairman Eisenhower stated that she would continue to keep Ms. Stahl informed on what the Village intends to install in that area.

**Playground Safety Report**-The members reviewed the findings sent from Laura Schellenberg of NuToys. Member Whitmore motioned to get pricing for them to do the repairs and to also raise the swings as they are unusable at this time, then proceed if the price is no more than \$1,000.00. Member Young seconded the motion. The Committee voted 6-0 to approve the motion.

**Sealing Benches**-The Committee agreed to ask the painter to bring several samples of paint to their September meeting for the Committee to review as Trustee Slama will be out of town through August. The Committee verified that items to be stained include the bridges, railings and benches and not the gazebo or pavilion.

**Algae in the Pond**-Administrator Yahl stated that research is being done by the Village staff to determine the best approach of algae control for the pond as it is really a detention basin. Administrator Yahl stated that the Missouri Department of Conservation advises that nothing be done to the pond based on its size. I've contacted Ballwin and Kirkwood to see what they do. Ballwin uses Cutrine Plus to remove grassy types of growth, Couplepond and copper sulfate for moss. Kirkwood adjusts their PH level to keep it at 7.5 to 8. They usually have to add muriatic acid to bring the PH down (about 15-20 gallons in a 2acre lake). They also use copper sulfate and blue dye to decrease the algae. None of these items have ever killed their fish and they do

allow fishing in the lake. A determination has been made that we have 3 different types of algae. An update will be given to the Park Committee at the next meeting.

**Input for Park Improvements**-The Park Committee discussed the survey results then reviewed SWT's proposed plans which were presented at the August 12<sup>th</sup> Public Forum. Upon discussion, the Committee agreed that these improvements were being proposed to both satisfy current residents and attract perspective residents. Upon reviewing the options for the playground area as submitted at the Public Forum and the survey comments, Member Ogier motioned to recommend to the Board of Trustees that they look into purchasing the small strip of land on the east side of the playground in order to enlarge the area. Member Young seconded the motion. Motion carried 6-0. Next, the Committee asked Administrator Yahl to give Jay Wohlschlaeger at SWT Design recommendations for the final plan as follows:

1. Go with Design "B" concept, but add less or no trees to east side;
2. Keep the lawn area instead of an informational garden;
3. Verify that spray area in Concept "B" is not smaller than Concept "A";
4. Keep the shelter;
5. Verify that 4 swings would fit in the swing area shown in Concept "B";
6. See if play rocks and or ropes to climb could be added to playground area; and
7. Verify that ADA requirements are met on all entrances.

Administrator Yahl stated that she wanted to put the survey results on the Website for residents to review and a blank survey form for anyone who wanted to complete it. The Committee members agreed and asked if information on what a woodland garden, woodland trail and spray park are to include maintenance and operating costs and how they work can be added.

Member King noted that the surveys mentioned that people like the serenity and quietness of the park during walks and we should find out about noise level statistics and a maintenance plan.

Member Ogier stated that surveyors worried about the Woodland Garden being planted to close to their backyards due to noise levels, but the drawing actually showed that the walkway for the park now is located closer to homes that the Woodland Garden is proposed.

**Pricing for Plantings**-Forester Vawter presented a proposed plan to the Committee members for plantings by the handicap signs and surrounding areas and stated that he went to Lowe's and the price there was even more less expensive than the proposal. He showed samples pictures of the proposed plants to the Committee. Chairman Eisenhower asked if there was irrigation currently in the area, which Forester Vawter confirmed. Chairman Eisenhower asked all the Committee Members what they wanted to do. Upon getting everyone's opinion, Member Young motioned to approve purchasing the plants only along the back of the handicap signs and not the junipers and have Eric plant and mulch. Motion seconded by Member Ogier. Motion carried 6-0. The Board also agreed 6-0 to purchase a bike rack like as close in looks to the one that we already have and install it inconspicuously between the bathrooms and playground and inconspicuously.

**Events**-Administrator Yahl discussed what was planned for Family Fun Day (FFD) and the USO Dance. Donna King was chosen as the Park Committee Sponsor for this event and Carol Ogier was chosen as Sponsor for the USO Dance. It was agreed that 150 hot dogs/buns, juice and water

were to be provided for the FFD event and Krispy Crème Donuts, Coffee and wine bottle openers were to be provided for the USO event.

**Rose Garden Improvements**-Administrator Yahl reviewed the original bids and the 2<sup>nd</sup> round bids with the Committee members. Upon discussion, the Committee agreed to put a hold on the project until more research can be done. Several of the Committee members agreed to do some research to see what other contacts they have would say based on free quotes to look into various other designs.

**Potpourri-**

**Change Meeting Time**-Chairman Eisenhauer asked the Committee members if the time of the meeting could be changed from 7:00 pm to 6:00 pm on the same second Thursday as usual. As all were in agreement, Chairman Eisenhauer motioned to change the meeting time from 7:00 pm to 6:00 pm beginning in September and to change the ordinance if necessary to do so, seconded by Trustee Dresner. Motion carried 6-0.

**New Packets for Committee**-Administrator Yahl asked if the Committee wanted to continue with her new concept of Committee Packets being given out before the meeting and the Committee unanimously agreed that they like the new format and want to continue.


**Electrical Maintenance**-The Committee members were asked to review the electrical bid from Enerco and see if they wished to proceed with any items on the list. Member King asked if she could have one other company look at the items to be bid. The Committee agree to put the subject on hold for the September meeting.

**Street Banners**-Administrator Yahl showed the updated banner design to the Park Committee. They agreed to move forward with showing the Board of Trustees and requesting the purchase of 12 banners. Discussion of adding seasonal banners would be discussed at a future meeting.

**Playground Design**-Member Whitmore asked Chairman Eisenhauer if she had reviewed the 2 playground design plans submitted per the possible elements shown on page 36 of the playground report. Chairman Eisenhauer asked all the Committee members to review page 36 of the report regarding what types of elements they would like to see on the playground equipment and e-mail their comments to Member Whitmore so he can forward to Jay at SWT for help in his design to the Board of Trustees. Member Ogier stated that Administrator Yahl should see what the issue was with the playground equipment in Chesterfield that had to be taken out completely so the same thing does not happen to the Village.

**Closed Session**-Chairman Eisenhauer asked Forester Vawter and Administrator Yahl to leave the meeting in order for the Park Committee to discuss personnel matters. Upon completion of the meeting, the Committee meeting was adjourned at 9:45pm.

These minutes approved as submitted this 10<sup>th</sup> day of September, 2009.

  
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Kathleen E. Yahl, Village Administrator/Clerk