

**PUBLIC MEETING – TENTATIVE AGENDA
THURSDAY, SEPTEMBER 8, 2011– 6:30 P.M.
VILLAGE OF TWIN OAKS PARK COMMITTEE
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021**

- I. Call to order

- II. Approval of July 14th and August 20th minutes

- III. Budget Issues
 - A. Budget Report for 2011 to date
 - B. 2012 Budget Considerations

- IV. Board-Related Actions/Administrator's Report
 - A. Concrete from church stairs to church update
 - B. Autumn Leaf Entrance update
 - C. Estimates/options on tennis court
 - D. \$20,000/other grant – ADA bathroom
 - E. Vandalism (skid marks)

- V. Chairperson Eisenhower's Report
 - A. Playground update
 - B. Fence update
 - C. Family Fun Day update/report

- VI. Follow-Up to Old Business
 - A. Committee reports
 - 1. Maintenance Matrix
 - 2. Event Matrix
 - A. Dates for 2012
 - B. Trash cans for new shelter and playground

- VII. New Business
 - A. Tables for playground shelter
 - B. Bridge between playground and restroom

- C. Bike racks for new playground area
- D. Calendar, in house or with outside vendor

VIII. Miscellaneous

IX. Citizen Input

X. Adjournment

Minutes of Village of Twin Oaks Park Committee
Thursday, September 8, 2011

- I. Meeting called to order at 6:36 pm. Roll call: Dennis, Carol, Russ , Cindy, Lisa and Cortney present, ALL PRESENT. Trustee Jason Sohn was present just to witness the meeting.
- II. Cindy moved to approve July 4th and Aug. 20th meeting minutes. Carol seconded, all in favor.
- III. Budget Issues
- A. Only event over budget was Easter and PC received credit for the amount over. Family Fun Day may be a bit over because of the extra inflatable, will discuss in October's meeting. The Park's copy of the budget does not match the Administrators copy of budget, need to be on same page: for example, Arbor Day, National Night Out, etc. Lisa will get those numbers from Kathy. Currently PC suggests the budget for the money that comes from the Park and Storm Water tax, at the end of this year the Park and Storm Water account will have a surplus of approx. \$80,000. But PC has BIG projects coming up like storm water off the hillside near cell tower, so PC will need to prioritize current projects and save for these projects.
- B. Cindy configured numbers and suggested we have a goal \$150,000.00 saved each year in the reserve, it costs approx. \$125,000 a year to run the park. If we save this amount to reserves, then in 2012/2013 we will have enough in the working budget to address erosion issues.
- IV. Board-Related Actions/Administrator's Report
- A. Concrete from church stairs – Board received 3 bids, while this is now the responsibility of Board we gave asked that PC be kept updated on progress
- B. Autumn Leaf entrance update - no update -
- C. Estimate/options tennis court - no update
- D. \$20,000 grant - ADA bathroom - Twin Oaks has a grant BUT grant must fit under ADA guidelines. Originally looked at Autumn Leaf entrance but too expensive to make ADA. OPTIONS - 1. Make park bathroom ADA accessible. There has been some discussion on building a new bathroom facility but seems unlikely that there will be bids and ready to spend money on this project by end of year which is what is needed for the grant monies. Currently, the bathroom sinks require winterization due to the non-climate controlled environment but if new bathroom was approved by the Board, the PC would request climate control which would save money in the long run and allow for the bathrooms to be fully accessible year round. PC could redo the bathroom and build a shed for storage but Dennis pointed that it would be a waste of money because the new town hall is planning on having storage. 2. Pay for the picnic tables under gazebo.
- E. Vandalism - Does have report of who suspect is
- V. Chairperson Eisenhower's Report
- A. Playground update - All members looked over S.W.T. Design list to see if anything needs to be added. 1. Platform for zipline should be level from the one across from it. 2. Park entrance road now too close to playground. Russ will look into cost/design of having gate with keypad as a lock to prohibit all vehicles from entering. Eric and Twin Oaks cars will have code to enter. Discussed possibilities such as weddings/parties would have to pay a fee

for use of Twin Oaks rental trucks to move equipment/props to park. Lisa suggested banning access now because of legal liability.

- B. Fence Update - Stahl's property- having fence running length of Twin Oaks property behind bathrooms down to around the corner, looking at the spike top rod iron fence. Very rough number was quoted as several thousand dollars which does NOT include installation. Lisa will get numbers and forward to the Board. It is impossible to have fence surround Stahl's entire building that would be soundproof. Discussed whether we should spend thousands on a fence that would still not resolve Stahl's complaint of soundproof.
- C. Family Fun Day - Sept 17th, Lisa sent shopping list, starts at 3:00 asked that park committee members arrive earlier to help with set-up. Eric is setting up in a.m., tables, containers, etc. Drinks - water and juice bottles, the Cor Jesu girls will be volunteering. Food - Hot dogs, chips, cotton candy, popcorn, two inflatables. Ideas for future fun days - Remote control boats was suggested but too labor intensive, works well with small groups not such a large event.
- D. Playground opening - Seemed to go over great, band was great.

VI. Follow up to old Business

A. Committee Reports

- 1. Family Fun Day - Discussed whether or not to have family fun day on the same day as Valley Days, seems not to be a problem. Easter is fixed. Arbor Day - April 25th. Dennis will check on balloon glow in May. Cindy moved that we keep Halloween on Halloween, Wednesday, Lisa seconded approved. Russ moved to keep all dates of events, Dennis seconded, approved. We will discuss bands at October meeting. Every PC member should come with one band for October meeting.
- 2. Maintenance Matrix - Trash cans for playground maximum amount we can spend without having approval is \$2,000 and the trash cans are \$2,097. Carol suggested we speak with company explain situation and ask for \$97.00 discount or we can cut out the recycling trash can. Lisa suggested we do Sole Source trash cans and use maintenance funds to cover the trash cans. Approval from committee for Lisa to move forward and discuss with Kathy.

B. New Business

- 1. Tables for Playground Shelter - Dennis received quote for customized children's table which is \$560.00 less than the adults. A total of \$6,480 which includes two adults and one children's and shipping of \$480.00 but must be assembled. Each table sits 6 plus 2 ADA accessible spots on each end of table. Dennis moved that tables identified from Du Moor be purchased and received, date of delivery dependent on when we can assemble them. Kathy will have to get approval from the Grant Committee if we are to use grant funds for this purchase.
- 2. Bridge b/w playground and restroom. Cindy suggested that Stahl fence should match bridge. Medal bridges are more maintenance free yet does not match motif. Dennis suggested we use Trex wood, it will last longer. Cindy will research bridge options such as length, width, wood, etc.
- 3. Bike Racks - Depending on cost may want one or two. Lisa and Jay will research bike racks that will be black rod iron or green to match playground.
- 4. Calendar - Amy volunteered to do it in house. PC will go over pictures submitted at the next meeting. All pictures must be submitted by then.

