



CITY OF TWIN OAKS

1393 Big Bend Road, Suite F • Twin Oaks, MO 63021
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Application for Grading Permit

(TO BE USED FOR REQUESTED GRADING, EXCAVATION OR FILL PERMIT OR ANY COMBINATION THEREOF)

Requirements/Timing: Approval of the Board of Aldermen and issuance of a Grading Permit by the City Administrator or designee must be obtained prior to any depositing of fill, grading or excavation on any Lot, parcel, tract or right-of-way. Application for Grading Permit may be made following approval of a site development plan (in “A,” “B,” and “D” Zoning Districts) or of a Final Development Plan or Limited Development Plan (in a “C,” Zoning District), as applicable. Application for Grading Permit may also be made prior to the foregoing development plan approvals if and as required to prepare a Lot for development; *provided, however, that* approval of a Grading Permit does not obligate the City to grant any required development plan approval and any such grading activity undertaken prior to plan approval is at Applicant’s risk.

[**NOTE:** A separate Grading Permit is not required for: (i) grading for the foundation or basement of any building, structure or swimming pool for which a Building Permit has been properly issued; and (ii) grading in connection with a subdivision which has been duly approved by the Board of Aldermen in accordance with the City Subdivision Regulations.]

Four (4) copies of this Application form shall be submitted accompanied by all information/data requirements, set forth below and including all application fees. (Please type or print in ink) In addition to the application fees, upon approval of the permit (or zoning approval) and prior to issuance, Applicant may be required to establish a deposit with the City as set for in Section 500.100 of the City Building Code.

Information Concerning Applicant: Applicant hereby submits the following information concerning the grading, filling or excavating activities proposed for the site.

Location/Address of Site: _____

Applicant Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Fax #: _____

Name of Owner and/or Name and Title of Officer (if Applicant is a corporation or other legal entity):

Name: _____ Title: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Current Proposed Use of Site/premises and acreage or fraction thereof involved: _____

Nature of Activity:

See Definitions in Section 515.020 of City Code (✓ all applicable categories)

Fill Grading Excavation

All activities shall comply with grading and excavation standards established by the City Municipal Code including, without limitation, provisions for environmental protection and site restoration. No grading or excavation shall occur prior to obtaining all necessary permits from all applicable agencies (e.g. County of St. Louis, US Army Corps of Engineers and Missouri Department of Natural Resources). Unless otherwise noted, this Permit expires one (1) year from the date of issuance.

Applicant shall additionally provide the following information which shall be attached to or included with the Application:

- ❖ Contoured Development Map: depicting existing and proposed site contours at not less than 2' intervals (1' where average slopes are 5% or less) based on USGS datum;
- ❖ Accurate Plot Plan: drawn to scale and depicting location of the grading or excavation, site, description of soil features and location and details of all structures, walls, cribbing and surface protection;
- ❖ Proposed Schedule of Operations: including proposed dates of start and completion of all operations; **and**
- ❖ Erosion Control Plan: delineating measures to eliminate or control erosion associated with the grading and excavation activities.

Applicant's Representations: I hereby represent that the information contained in this Application is true, correct and complete to the best of my knowledge, information and belief. Upon approval of this Application by the Board of Aldermen, Applicant hereby agrees to establish a deposit with the City in the amounts and in the form specified in Section 500.100 of the City Code.

By signing and submitting this Application, Applicant acknowledges that failure to truthfully complete this Application or failure to comply with all laws may result in revocation of relevant approvals or permits.

Signature of Applicant

Date

******FOR OFFICE USE ONLY******

City Signature: _____ Date of Approval: _____

Amount Paid: _____ Cash/Check #: _____ Date Received: _____