

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN OF TWIN OAKS,
TWIN OAKS TOWN HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, AUGUST 15, 2018**

The regular meeting of the Twin Oaks Board of Aldermen was called to order at 7:00 pm.
Roll Call was taken:

Mayor: Russ Fortune-yea

Aldermen: April Milne –yea
Dennis Whitmore – yea

Lisa Eisenhauer – yea
Tim Stoeckl – yea

Also Present: Paul Rost, City Attorney
Kathy Runge, City Administrator/Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked if there were any changes to the agenda. Hearing none, Alderman Stoeckl motioned to approve the Agenda seconded by Alderman Whitmore. The motion passed by a voice vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked if there were any changes to the Consent Agenda consisting of the August 1, 2018 Regular Meeting Minutes, the August 1, 2018 Work Session Minutes, August 1, 2018 Closed Meeting Minutes, the Bills for Approval from August 2, 2018 through August 15, 2018 and the Credit Card List. Alderman Whitmore ask for an explanation of an item on the Credit Card List and Alderman Eisenhauer ask for an explanation of two items on the Bills for Approval List. Alderman Whitmore motioned to approve the Consent Agenda, seconded by Alderman Milne. The motion passed by voice vote.

REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS

Park Report: Cindy Slama, Park Chairman, stated that the Park Committee at their last meeting recommends that Twin Oaks not open reservations for the Park Pavilion to non-

residents until the City sees what the impact of the apartments will have on Pavilion reservations.

July Financials: Jeff Blume, Financial Advisor, reviewed the Financial Statements for July 2018 with the Board. The Board accepted the Financial Statements as submitted.

5-year Planning-Capital Projects: Mr. Blume stated that the budget process will begin very soon. He ask that the Board begin thinking of any Capital projects that they would like to see occur in the City within the next five years. A plan will then be put in place to budget and save for these projects.

Mayor Fortune stated the September 19th Workshop will begin at 5:00 p.m. to begin the budget planning process. The Board would also like to get input from the residents of any ideas they may have in regards to Capital Projects within the City.

PRELIMINARY CITIZEN COMMENTS

There were no citizen comments.

UNFINISHED BUSINESS

Community Room Sink: Mayor Fortune stated that at the last Board meeting Alderman Whitmore stated he would like to see the City look into the cost of installing a sink in the Community Room. Mayor Fortune stated that he did believe that the plumbing for the sink may present a problem and require more involved work for the installation. Administrator Runge stated that the office is still working on getting an estimate for the sink.

Park Grant Final Plan Approval: Mayor Fortune stated that there was discussion on the Park Trails Grant at the last Board meeting. Mayor Fortune wanted the full Board present to make the final decision on whether they should proceed with the grant process or postpone until next year. Mayor Fortune again expressed his concern for proceeding with the grant process with the situation with the Park Lake. He feels very uncomfortable draining the City's reserves to complete both projects.

Alderman Stoeckl stated that he would like to concentrate on the Lake at this time. Alderman Milne was in agreement. Alderman Whitmore also would like to concentrate on the lake. He stated the City may consider doing the sidewalk along Robert Hartzog Lane and the turnaround. Alderman Eisenhower would also like to concentrate on the Lake at this time also. She would like to wait until they have a firm cost on the Lake before making any other decisions on projects in the Park.

Alderman Whitmore motioned to wait on submitting the Park Trails Grant until a later time, seconded by Alderman Eisenhower and the motion passed on a roll call vote as follows: Aldermen Milne-yea, Eisenhower-yea Whitmore-yea and Stoeckl-yea.

ACTION ITEMS

1. Boly Entrance Enhancement-*BFA will give a cost presentation at the September 5th Board meeting.*
2. Lighting on Big Bend-*The Board ask BFA to email DESCO about helping with the lights along Big Bend. The Regions Bank lights are now up.*
3. Accessibility Issues at Big Bend Square-*Nothing to report at this time.*
4. Crescent Road Landscaping Plan- *The Board would like to get a full estimate of the plan presented by Meridith Perkins of Davey Resource Group before making a final decision.*

NEW BUSINESS

Bill No. 18-29-An Ordinance Authorizing The Mayor To Execute A Police Service Agreement With St. Louis County, Missouri: After further discussion, the Bill was tabled.

Bill No. 18-30-An Ordinance Approving An Agreement With SCI Engineering, Inc. For Lake Design Consulting Services For The Lakes In Twin Oaks Park: After further discussion, the Bill was tabled.

Resolution 2018-06-A Resolution Approving Change Order No. 1 For The Curb Painting Project, Intersection Of Mo-141 And Big Bend Road And Authorizing The Mayor To Execute Same: Administrator Runge explained the background why this was not done with the rest of the painting at the intersection. Mayor Fortune asked for any questions concerning Resolution 2018-06. Mayor Fortune asked for a motion to approve Resolution 2018-06. Alderman Whitmore motioned to approve Resolution 2018-06, seconded by Alderman Eisenhauer. The motion passed by voice vote.

SPECIAL DISCUSSION

Community Room Policy: Mayor Fortune stated that the office had a request to reserve the Community Room on a Saturday from 9:00 a.m. to 10:00 p.m. Discussion ensued of setting a time limit on a reservation. There was also a discussion of charging an hourly rate after a certain amount of time. It was decided to revisit this and it should be placed in Unfinished Business.

Code Enforcement: Alderman Eisenhauer would like to have a full discussion on this topic. She feels that the City could be doing more in this area. Mayor Fortune stated that instead of adopting a general policy that it should be customized to Twin Oaks and its needs.

A decision was made to look at the entire code. It was suggested to begin with Nuisances in Title II and Title III of the City code.

Attorney's Report: Attorney Rost stated that when the Board begins to review the code that a timeframe of one hour should be set for each session. He also suggested making a separate meeting to begin the process.

Mayor and Aldermen Comments: Alderman Milne verified that the Board was still interested in beginning the Community Outreach meetings. The Board was in agreement. Alderman Milne will schedule the first gathering.

FINAL CITIZEN COMMENTS

Cortney Kelley wanted to thank the Board for their time and effort they give to the City.

ADJOURNMENT

There being no further business, Alderman Whitmore motioned to adjourn the regular meeting at 8:54 p.m., seconded by Alderman Milne and the motion passed with the unanimous consent of the Board of those present.

Drafted By: *Theresa Gonzales*
Theresa Gonzales,
Administrative Assistant

Date of Approval: 9-5-18
ATTEST:

Kathy A. Runge
Kathy A. Runge,
City Administrator/Clerk

Russ Fortune
Russ Fortune,
Mayor, Board of Aldermen