



1393 Big Bend Road, Suite F • Twin Oaks, MO 63021  
(636) 225-7873 • fax (636) 225-6547 • www.vil.twin-oaks.mo.us

## Park Reservation Application

This permit is subject to Park Regulations Chapter 220 of the Municipal Code Village of Twin Oaks. Permit is not transferable and can be revoked at any time. Reservations can only be made by Village residents for their own use. Reservation is not final until Village Office receives deposit. Cancellation of any date(s) or time(s) granted by this permit requires 48 hours notification. Please read for your understanding and protection Chapter 220: Park Regulations of the Municipal Code.

Today's Date \_\_\_\_\_ Permit No. \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Reservation Information:

Reservation Date: \_\_\_\_\_ Hours from \_\_\_\_\_ to \_\_\_\_\_

Number of People Attending Your Event: \_\_\_\_\_

Area(s) To Be Used: (Only Two Of The Three May Be Reserved)  
\_\_\_\_ Pavillion      \_\_\_\_ Volleyball Court      \_\_\_\_ Multi-purpose Court

A one hundred dollar (\$100.00) reimbursable security deposit will be required for all reservations.

Will Alcohol be served?      \_\_\_\_\_ YES      \_\_\_\_\_ NO

**If YES, an additional \$100.00 deposit is required.**  
**NO GLASS BOTTLES PERMITTED**

There is "No Parking" allowed in the Park, except "Handicap Parking". Violators will be ticketed.

Do you require parking arrangements be made with Twin Oaks Presbyterian Church? \_\_\_\_\_. If yes, number parking spaces needed? \_\_\_\_\_.

By signing below, applicant has read and agrees to Park Regulations Chapter 220 of the Municipal Code Village of Twin Oaks

Do you need a copy of the Village Park Policies Ordinance?      \_\_\_\_\_ YES      \_\_\_\_\_ NO

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Approval/Village Administrator