


**PUBLIC MEETING – TENTATIVE AGENDA
WEDNESDAY, APRIL 20, 2011 – 7:00 P.M.
VILLAGE OF TWIN OAKS – BOARD OF TRUSTEES’ MEETING
1393 BIG BEND ROAD, SUITE F, TWIN OAKS, MO 63021
(Next Bill #344 Ordinance #332 Resolution #76)**

1. MEETING CALLED TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF CONSENT AGENDA
 - a. Meeting Minutes of April 6, 2011
 - b. Paid Bills as of March 31, to April 14, 2011
 - c. Financial Reports as of March, 2011
6. CITIZEN COMMENTS
7. REPORT OF COMMITTEES/COMMISSIONS/CONTRACTORS
 - a. Police-Officer Chad Deakin
 - b. Park- Chair, Lisa Eisenhauer
8. OLD BUSINESS
 - a. Follow-up information to Code Amendments
9. SPECIAL DISCUSSION
 - a. Village Administrator’s Report
 - b. Village Attorney’s Comments
 - c. Chairman and Trustee Comments
10. FINAL CITIZEN COMMENTS
11. MISCELLANEOUS
12. ADJOURNMENT
13. EXECUTIVE SESSION

Pursuant to RSMo Section 610.021 {1, 2 & 3}



Kathleen Yahl, MMC/MPCC
Village Administrator/Clerk

POSTED 3:00 P.M., April 15, 2011

The Board of Trustees of the Village of Twin Oaks, Missouri, may, as part of a workshop session or regular or special Board of Trustees meeting, hold a closed session to discuss legal actions, causes of legal action or litigation, leasing, purchasing or sale of real estate, hiring, firing, disciplinary action, promotion of personnel or employee labor relations pursuant to RSMo Section 610.021 (1), (2), and or (3).

PLEASE NOTE:

**ANY PERSON REQUIRING PHYSICAL OR VERBAL ACCOMMODATIONS
SHOULD CONTACT THE VILLAGE OFFICE 36 HOURS PRIOR TO MEETING.
(636-225-7873)**

**COPIES OF PUBLIC RECORDS FOR THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION BEFORE AND AT THE TIME OF THE MEETING.**

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
TWIN OAKS, ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, APRIL 20, 2011**

The meeting was called to order at 7:02 pm in the Board Room of the Village Office. Roll Call was taken.

Trustees: Paul Brockmann, Chairman–yea Karen Dresner–yea
 Jeff Graves–yea Ray Slama–Absent
 Dennis Whitmore–yea

Also Present: Robert Hartzog, Village Attorney
 Kathy Yahl, Administrator/Clerk
 Sharon Ratliff, Assistant Village Clerk

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Chairman Brockmann requested a motion for approval of the agenda. Trustee Dresner motioned to approve the agenda as submitted, seconded by Trustee Whitmore and motion passed with the consent of the Board.

CONSENT AGENDA

Chairman Brockmann motioned to approve the Meeting Minutes of April 6, 2011, Paid Bills as of March 31 to April 14, 2011 and Financial Reports as of March, 2011, seconded by Trustee Dresner and motion passed with the consent of the Board.

CITIZEN COMMENTS

No citizen comments.

REPORT OF COMMISSIONS, COMMITTEES, & CONTRACTORS

Police Report – Officer Deakin reviewed the first half of April 2011 Police Activity Report with the Board. He added that the lights at the main pavilion and gazebo were vandalized. Also, they set up stealth radar last week on Crescent Ave but a resident moved it because she did not like where it was placed. St. Louis County Police notified her and advised that if she tampered with it again she would be prosecuted. Officer Deakin advised they did not get a clear reading due to this issue, but will be putting it up again in the near future.

Park Committee – Chairperson Lisa Eisenhauer reported that she and Attorney Hartzog met with the Condominium Board regarding the 5-foot easement at the Autumn Leaf entrance to the park. She advised that they were agreeable to relinquish some of that easement. After the meeting, she and Attorney Hartzog walked the area and are now afraid

they would need a greater easement if the path is made ADA accessible. Chairperson Eisenhower stated she would like to get a drawing from an engineer. Attorney Hartzog advised that he feels the next step would be to have an engineer walk the area first to see if this would be feasible. The Board agreed to have Administrator Yahl contact Jim Dunajcik with GBA.

OLD BUSINESS

Follow-up Information to Code Amendments – Attorney Hartzog provided a re-draft of Chapter 520; Excavation provisions which contains the actual language of each proposed section that the Board requested at the last meeting. He also reported that Chairman Brockmann had requested that he further investigate the sign code under Residential; Informational where it states “Beware of Dog”. He recommended that under “Special” it should read “See Section 205.220” that pertains to “Bad Dog or Other Animal-Notice”. He added that he could not find any provision on Trustee Slama’s request about possible limitations on when signs supporting a candidate can be displayed.

SPECIAL DISCUSSION

Village Administrator’s Report: Administrator Yahl reported the following:

- Reviewed ‘Observation List’ that Trustees Graves and Whitmore provided the Board as most of it had already been addressed.
- The MoDOT Land Acquisition has now been completed and they have gifted the Village the strip of land next to 50 Crescent Ave.
- Congratulated Eric Buehler and recognized that he is now a Certified Arborist after passing his test on March 21st.
- Enhancement Planters – Two alternatives bids from SFP Landscaping, Inc. were submitted to repair the six planters on the bridge at the Enhancement area for the Board’s review. Eric Buehler advised the Board that he met with Creve Coeur’s maintenance staff regarding the planters at their overpass. He stated that their planters are pinned to the concrete, lined with rubber and have 50% solace mix and 50% sand. He also pointed out that they are filled with shrubs and evergreens which do not take as much watering as annual plants. He feels the only solution for the cracked planters at the Enhancement area is to gut them and redo as SFP Landscaping suggested. The Board agreed that they needed to be redone but to wait until the fall after the planting season. They did agree to have Outdoor Solutions put a quick fix on the planters by putting metal and foam fill and concrete epoxy for \$280 to get through the summer.
- Mr. and Mrs. Hughes sent thank you card for the plant that the Village sent to them.
- Received a call from Hutkin Development for Nicoletti’s Restaurant to install a new patio for outdoor seating and reviewed the proposed layout with the Board. The Board agreed before this layout was presented to Planning & Zoning Commission that Administrator Yahl contact Hutkin to have them propose another request to allow for all the restaurants on the strip to be able to have some sort of outdoor seating, possibly taking the parking east of the last restaurant out and creating a

concrete pad for outdoor dining to all who would like it. The Board also agreed that putting tables near the entrance of Nicoletti's under the current front walkway would not be feasible for wheelchair access.

- The City of Des Peres is holding a bike-a-thon October 1 and the Village was asked if they could use our Park as a stopping point for the bikers. Administrator Yahl advised them they could and felt that this would be good public relations between communities.

Village Attorney's Comments: No report given.

Chairman and Trustee Comments: Trustee Whitmore asked Administrator Yahl to see if the Park Project end date could be squeezed to the first of July instead of the end of July. Administrator Yahl advised that the contract states that work carried over 150 days is deducted from the price with the exception of rain delays. She added that the rainy weather is holding everything up at this point and nothing can be done.

FINAL CITIZEN COMMENTS

No final citizen comments.

MOVE TO EXECUTIVE SESSION

Chairman Brockmann motioned to go into Executive Session at 8:53 p.m. to hold a closed meeting to discuss legal matters pursuant to Section 610.021 {1, 2 & 3}, seconded by Trustee Dresner. Motion passed with the consent of the Board. Roll Call: Trustee Graves - yea, Slama - absent, Brockmann - yea, Dresner - yea and Whitmore - yea.

ADJOURNMENT

There being no further business, Trustee Dresner motioned to adjourn the regular meeting at 8:10 pm, seconded by Trustee Whitmore. Motion passed with the consent of the Board.

Drafted By:

Sharon Ratliff

Sharon Ratliff
Village Assistant Clerk

Date of Approval:

May 4, 2011

ATTEST:

Kathleen G. Yahl

Kathleen Yahl, MPCC/MMC
Village Administrator/Clerk

Paul Brockmann

Paul Brockmann
Chairman, Board of Trustees